

## We Create Opportunities Locally While Serving Customers Nationally

Secure Document Alliance (SDA): Your Number One Source for Reliable Paper Shredding with 54 locations to serve you nationwide.

### What are you doing with your paper?

Did you know that approximately 4.5 million tons of office paper is thrown away each year in the United States? This is enough paper to build a 12 foot high wall of paper from Los Angeles to New York City!

Thankfully, more and more companies are implementing recycling programs in an effort to limit the amount of waste that enters our landfills. Generally speaking, these businesses recycle their paper as part of their every day organizational routines, and of course as their dedication to sustainable practices. But what about those documents that contain valuable and confidential details that should remain secure?

By partnering with a reputable and professional document destruction company, you can be certain every piece of paper you discard of remains safe - from the time it leaves your hands to the moment it's shredded and then recycled.



**If you're not recycling securely, you may experience a data security breach or identity theft; neither situation you want to deal with. When you choose to shred your sensitive documents prior to recycling, your initiatives help with environmental responsibilities and ensure you're business, customers, and employees are all protected from security threats.**

### GET SHREDDING!

*We provide various paper shredding options such as one-time purge or regular scheduled recurring paper shredding services.*

#### For additional flexibility, choose from:

- **On-site paper shredding:**

SDA will come to you and Shred all documents at your place of business.

- **Off-site paper shredding:**

SDA will securely transfer all documents to one of our secure locations to complete the Shredding process.



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## Why shred with SDA?

- SDA locations have been creating employment in local communities across America for over 75 years.
- When it comes to trusted paper shredding with outstanding customer service, no other shredding company compares.
- We follow a strict Chain of Custody when handling your confidential documents and our process is 100% auditable.
- SDA continually strives to generate steady employment for people with disabilities through both our local and national shredding service.
- It is a priority of ours to give back to the community whenever possible and providing such opportunity is important to our local and national involvement.
- Several shredding options! Choose the service you want; one time purge shredding, regularly scheduled paper shredding and on-site or off-site shredding services are available.
- We hold regular Community Shred Events. Contact our office for information on community shred days and events.
- The SDA provides recurring shred customers with FREE Secure and Lockable shred bins allowing you to keep documents safe and out of reach, while also reducing office clutter.
- The SDA presents all customers with a Certificate of Destruction following shredding, which indicates the paper shredding process was completed in compliance with all state and federal laws outlined under HIPPA, FACTA, and others.
- We strive to be environmentally conscious with each and every one of our services by recycling 100% of all Shredded Paper!

## In need of Multiple Solutions?

SDA offers the following services for additional convenience:

- Paper Shredding (On-site and Off-site)
- Media Destruction (Electronic)
- Materials Destruction
- X-Ray Film Recycling
- Residential Shredding
- Plastics Recycling
- One Time Bulk Shredding
- MRF Recycling Operations

## NOT SURE OF THE BEST OPTION?

Allow the team at SDA to customize a unique shred program, tailored specifically to your needs!

Regardless of your requirements, our paper shredding services are secure, reliable, and professional every time.

**Contact SDA to speak to one of our specialists!**

**SECURE DOCUMENT ALLIANCE**

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